



Parent Partnership Group

Terms of Reference

The purpose of the group is consultative and also to act as a working party for the school.

The main aims:

- ◆ To foster an active partnership between home and school
- ◆ To improve communication
- ◆ To act as a 'sounding board'
- ◆ To suggest whole school improvements
- ◆ To provide both positive and negative feedback
- ◆ To gather information from the wider school community and to represent the voice of parents

Other Important Information:

The group will meet when needed and will be chaired by a member of the Senior Leadership Team (SLT) and they will also take minutes.

Other members of staff/parents/speakers may be invited to attend for a specific reason.

Individual concerns/complaints need to be addressed with the class teacher/DHT/HT (following normal school procedure) and **will not** be discussed at the meetings.

The **names** of individual children or members of staff **will not** be used at the meetings.

A minimum of 3 members must be present for the meeting to go ahead. Less than this and the meeting will be cancelled.

Membership is open to all parents from all year groups and governor representation is encouraged. Membership has no maximum number.

The School will produce the agendas and minutes, which will be distributed to all parents and to the Senior Leadership team.

